



**Siat**  
Nigeria

## Communication policy

SNL is committed to a policy of open communication with all its stakeholders, In the interests of SNL's reputation and that of its stakeholders this policy outlines the guidelines relating to the effective management and communication of the companies' information to the concerned stakeholders in a coordinated fashion that is accurate and timely.

### Policy Statement

#### A. Public Information Vs Confidential & Proprietary Information

Public information in any language, medium or any form refers to information that is created, assembled, maintained and owned by SNL: this information is available to the employees and or external parties in appropriate circumstances.

Confidential and proprietary information, in any language, medium or form refers to information that is created, assembled, maintained and owned by SNL (created or compiled by employees or commissioned parties for the SNL's purposes). This type of information usually provides some value or strategic advantage to SNL, and is classified as non-public information that is not generally available to the public. All employees have the duty to maintain confidentiality on non-public information.

#### B. Communications

Open communications with stakeholders is aimed at creating a greater and better understanding of and building support for SNL especially among its key stakeholders.

As such all communications in any language, medium or form are to be guided by the principles of truthfulness and transparency. All SNL employees are responsible to ensure the accuracy authenticity and timeliness of the information that is being disseminated and communicated to stakeholders. To ensure that these qualities are present SNL will ensure the following:

- Comply with all statutory obligations and other requirements to which SNL subscribes regarding public disclosure of information.
- Voluntary disclose information deemed to be in the interest of stakeholders that is not subjected to confidentially.
- Develop a communications framework that includes delivery channels for information dissemination as well as dialogue for genuine engagement and exchange of information and views with stakeholders.

Gerald Ray

Chief Operating Officer

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Felix Nwabuko

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